OFFICE OF

SHERIFF OF PLYMOUTH COUNTY
JAIL DIVISION

451 14TH AVE. NE
LE MARS, IOWA 51031
Jail (712) 546-4419
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EM Applicants:

We are asking that all Clients/Attorneys take a few moments to read over the information contained herein

Plymouth County Jail procedure:

- Defense Attorneys or client fill out all of the information on the **entire** application and **sign it**. If the offender does not have an Attorney, they can fill out the application alone and forward it to us and an application is available to them through or County Website or an EM Officer. There are a total of 3 pages.

- Upon submission of the application, we will conduct a background check. The sheriff will then review all applications and will make the final decision on each application. Once approved by the sheriff, **we will then contact your client to set up an interview at our office**. In the interview with your client, we will go over their criminal history, explain the rules, go over the cost and ultimately agree on a hook-up date if they are approved for the program.

- The EM Officers then do a complete background check, including restraining order, sex offender registry, gang files, room and board, etc. If there is something that would keep the client from getting approved on EM, the EM officer will contact them and inform them the reason.

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Here are some other things to consider when your client is applying for EM:

- ALL of our equipment is now CELL PHONE BASED, which in **MOST** cases **DOES NOT REQUIRE A LANDLINE ANYMORE.** We will determine whether or not they will need a landline during interview. PLEASE DON'T TELL THEM TO GET A LANDLINE.

- All jail time **DOUBLES** when doing EM. (We have had some order come that show 5 days in jail or 7 on EM when it should be 10 days). **ALL TIME IS DOUBLED WHEN ON THE EM PROGRAM.**

- We don't take anyone for less than **7** days.

- If your client has been on EM before, we only take an offender 2 times. After the second time it would have to be approved by the Sheriff.

- If your client was revoked previously from the EM program, the Sheriff would have to approve your client.

- If your client owes past Room and Board charges, depending on whether or not they have been making regular payments or if it is in collections **could** have a factor on their approval in the program.

- If you have a valid warrant from another jurisdiction this **may** prevent your client from being eligible for the program.
- If your client has an **alcohol related charge, i.e., OWI, they ARE** required to have an alcohol testing unit on their person at all times to give frequent tests to make sure they are not consuming alcohol.
- Previously registered sex offenders are **not** automatically excluded from participating in the EM program.

<u>Jurisdiction can play a role in the program and rules are as follows:</u>

We can take them if:

-They have Plymouth County charges pending and live within Plymouth County.

-They have a Plymouth charge and live outside the County distance could be a factor depending on the distance from Plymouth may need approval from the Sheriff.

- They have a charge from another County other than Plymouth but live in Plymouth this must be approved from Sheriff.

-They have charges from a different County and that time runs concurrent or consecutive with Plymouth charges which may need approval from Sheriff.

We can't take them if:

-They have charges from a different county and don't live in Plymouth County.